PRE-COLLEGE PROGRAMS HELD @
UNIVERSITY OF MARYLAND
MINUTES OF THE PTSO GENERAL MEETING

Saturday, October 17, 2015

Pursuant to notice previously given, a regular meeting of the Pre-College Program PTSO, was held in the Van Munching Hall of the Robert H. Smith School of Business, University of Maryland, College Park, Maryland, on Saturday, October 17, 2015 at 9:00 a.m.

1. **Call to Order:** Mrs. Ogunibe called the meeting to order at 9:20 a.m. She discussed the Teachers Appreciation/Year End Celebration. She opened the meeting for suggestions/ideas regarding presentations for the staff as well as the graduating students. Cards, flowers and gift cards were some of the shared ideas. Ms. Meadows agreed to assist with coordinating the food/set up for the celebration. Please let her know how you can be of assistance.

2. **Donations/Family Fees:** Mrs. Ogunibe asked if anyone has donations and family fees. Mrs. Maduka added that all donors should document the amount they give in their own handwriting. It was suggested that individuals print their names instead of signing. It makes it more legible for the record. If you prefer to pay by checks, they should be made payable to Pre-College Parent Association.

3. **Meeting Dates/Time:** It was agreed that the PTSO meetings be held on Saturdays when both Math/Science and UP students are on campus, and more parents will be available to attend the meetings. After discussion it was agreed to start the meetings at 9:15 a.m.

4. **Treasurer’s Report:** Mr. Hill reported a balance in the account of $1,042.97 as of October 17, 2015.

6. **Attendance Tracking:** Mr. Hill reminded the parents in attendance that it is their responsibility to keep track of their attendance and parent service hours. The Parent Support Committee keeps a copy of the records. It is very important that both records matched.

Mr. Hill states his concerns regarding the student’s academics/achievements. He stated that their overall GPA in school does not reflect well on their PSAT/SAT scores. He asked that the parents encouraged their students to study and start preparing for these test in 9th grade. He noted that a practice test will be scheduled soon. Students in the program can also access the online practice test with a password from their UP Counselor at their request.

7. **Committee Reports:**

   **Fundraiser Committee** – Ms. Rich reported that the committee is sponsoring an Applebee’s Flapjack fundraiser breakfast, to be held on Saturday, December 12, 2015 from 8-10 a.m. Volunteers are needed and should be able to start working at 7:30 a.m. Tickets are $10; and the PTSO will receive $6 on every ticket sold. Each family is asked to be responsible for selling at least 5 tickets. Tickets will be available for sale at the next meeting. Honey Baked Ham was considered as a fundraiser for Christmas. The committee is willing to listen to any fundraiser ideas you might have.
Scholarship Committee – Ms. Cameron reported that the committee is coordinating a training session/booth camp that will be very informative and hands on for the students as well as parents. The goal is to get parents/students to do more networking and grow together. Some of the areas that will be addressed during the training are as follows: how to apply for scholarships, how to write/format a grant winning essay and empowerment.

Parent Support Group – The committee’s goal is to get the parents focus on working together and support the PTSO as well as the students.

Communications/Advocacy Committee – The committee is planning an end of year celebration with a suggested date of Sunday, December 13, 2015. Mrs. Ogunibe requested that Mr. Hill check the availability for holding the event on campus. The committee asked that in addition to providing an account balance at the PTSO meeting, a copy of the monthly statement be made available to the Treasurer or Chairperson of the PTSO. Mr. Hill stated that the request is reasonable and he don’t see why it should be a problem; however he will look into the matter and get back to Mrs. Ogunibe.

8. Contributions – Mr. Hill quoted a sum of $129.00 that was donated at this meeting. I am not sure if additional funds were submitted after the fact. I requested a copy of the sign-up sheet and amount for the record; to-date I never received that information.

9. Meeting Dates - There are two meetings scheduled for the remainder of the fall semester. The next regular meeting of the PTSO will be held on Saturday, December 5, 2015 at 9:15 a.m.

10. Adjournment: There being no further business to come before the Committee, the meeting adjourned at 11:30 a.m.

Sharon Palmer-Hillman, PTSO Secretary